



## Community Legal Assistance Network

An initiative of Toongabbie Legal Centre

It aims to create a network of people who can assist those who need help in local courts, and dealing with public administration at all three levels of government.

We are seeking expressions of interest from community-minded individuals. Whether you are retired, or working in private or public sectors, this training will help you to help others.

This training will equip you to navigate through our legal system and beyond, and give you the tools to support disadvantaged and vulnerable people facing our legal and government system.

- Empower yourself with the knowledge of how to help yourself help others.
- Demystify Australia's legal system and administration.
- Connect and engage with your community.
- Learn and grow from the experience of assisting those who are in need around you.

### TOONGABBIE LEGAL CENTRE

Toongabbie Legal Centre (TLC) was established in 2007. Its core mission is to provide legal advice to those who are socially, culturally and economically disadvantaged.

To further its core mission TLC provides free legal advice and information twice a week complemented by a series of programs and projects benefiting local communities.



# Community Legal Assistance Network



#### Community Legal Assistance Network

Email: [projectofficer1.CLAN@tlc.asn.au](mailto:projectofficer1.CLAN@tlc.asn.au)

#### Toongabbie Legal Centre

Email: [coordinator@tlc.asn.au](mailto:coordinator@tlc.asn.au)

Web: [www.tlc.asn.au](http://www.tlc.asn.au)

Ph: 1300 373 353 (Answering Service)

TLC is authorised to issue tax deductible receipts for donations over \$2.

Helping • Training • Empowering  
**Showing the way**



# Course in Community Legal Assistance

SHOWING THE WAY

We are looking for volunteers with:

- **EMPATHY**
- **LISTENING SKILLS**
- **VERBAL SKILLS**
- **LEADERSHIP SKILLS**

*No formal legal qualifications are required for this training.*

*Toongabbie Legal Centre (TLC) has initiated a pilot project to identify and train members of local communities and community organisations in the procedures and protocols of tribunals and local courts.*

*This will assist those who are unable to obtain assistance from the Legal Aid Commission, are unable to afford to pay for private lawyers, or wish to take minor matters to court.*

*Ideally, you are already working with a community organisation and desire to help your network members when they find themselves in strife with the law. If you have just retired, but would like to remain connected with the community and lend a helping hand, this training is for you.*

## Help yourself... help others

### OUR PHILOSOPHY

At TLC, we believe that understanding the court system within the legal framework should not be restricted to legal professionals alone.

This project aims to equip the participants of the training with an understanding of our tribunals and courts system, and bridge the existing gap. This will allow the participants to assist those who desperately need assistance, but do not know where to seek it.

### HOW WILL YOU BE TRAINED?

- Training will be conducted over two Saturdays by highly experienced members of the legal profession.
- Training will be conducted in a classroom environment in Toongabbie. It will also utilise a courtroom facility to provide a 'hands on' experience of the courts.
- Further follow-up support and refresher courses will ensure you always have our support.
- You will be given an understanding of the Australian legal system.



### HOW CAN I GET INVOLVED?

In order to become a part of the **Community Legal Assistance Network (CLAN)**, you must register for the course by sending an email to: [projectofficer1.clan@tlc.asn.au](mailto:projectofficer1.clan@tlc.asn.au) providing your full name, address, email, and telephone number(s).



**RSVP: 30 May 2011**

### TRAINING DATES

The training will take place on two Saturdays from 9am-5pm on 4th and 25th June, 2011.

Participants may be required to undergo police clearance prior to receiving CLAN Training.



### FEES

There is a nominal fee of \$20 for the two-day program. This can be either sent in advance, or paid on the first day of training.

Morning and afternoon tea, coffee and lunch will be provided on both days.



### COURSE CERTIFICATE

TLC will issue a certificate to all participants as a mark of successfully completing the CLAN training program.

